ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ST PETER SCHOOL-01409563	126	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:13 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 10:18 AM The errors on the applications were corrected on 4/16. All corrections were recorded.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:21 AM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Verification	Verification (On-Site Assessment Tool) (207H)	ST PETER SCHOOL-01409563	208	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:14 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 11:26 AM The Verification Tracker form was re-attached to the household application by the confirming official on 4/16/2026 and will be attached in the future.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:54 AM The Confirming Official must record on the Verification Tracker the date of the confirmation review. **Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Verification	Verification (On-Site Assessment Tool) (207H)	ST PETER SCHOOL-01409563	214	05/15/2026	CAP Accepted

ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:14 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 11:11 AM On 4/16/2026 correction was made to the household, going forward all households for whom benefits will be reduced or terminated due to verification will be given 10 calendar days written advance notice of change.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:21 AM Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. **Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
Professional Standards	Professional Standards (On-Site Assessment Tool)	ST PETER SCHOOL-01409563	1213	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:14 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/22/2026 11:13 AM The FSD and Food Service Employee are enrolled in the 8hr Food Safety in school online training course as of April 22 and should be completed course and test by the end of May.				
	Flagged by Kaitlyn Matthews 04/16/2026 06:22 AM Every SFA must have a Food Service Director (FSD). The FSD may be located on or off-site and may oversee multiple SFAs. The food service director is required to either have completed 8 hours of food safety training within the last 5 years prior to the on-site AR date or should have completed the training within 30 days of hire, if new. The FSD is also required by the State of New Jersey to be certified in food safety every five years. A free Food Safety in Schools online training course is available from the Institute of Child Nutrition at https://theicn.org/ or the SFA can choose their own online or in person training resource to obtain the required food safety training. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date when the food safety training will be completed.**				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool) (1400H)	ST PETER SCHOOL-01409563	1400	05/15/2026	CAP Accepted

ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:12 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/15/2026 10:53 AM The HACCP food safety plan is signed and dated indicating when the annual review was completed which it was completed August 2025. Corrected Action was implemented on 4/15/2026.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:22 AM A copy of the written HACCP food safety plan is available at the SFA, however, not signed and dating indicating annual review. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern (Other Programs)	ST PETER SCHOOL -1433	6	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:14 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 11:34 AM As of 4/15 the correction was made Pre-k is comingled with kindergarten in the cafeteria for breakfast, pre-k will follow the K-8 meal pattern.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:27 AM Pre-K: Grain based desserts no longer count towards the grain component. **Corrective Action Finding: Review Period** 3/17/2026: Lemon bread slice was served 3/19/2026: WG pull apart glazed cluster was served 3/20/2026: WG super donut was served **Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				

ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	ST PETER SCHOOL -1433	403	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:13 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 10:49 AM As of 4/16/2026 the identified issues was corrected, the SFA contacted Karson Foods, and two varieties are offered throughout the meal service on all reimbursable meal service. This will ensure that it will not occur in the future.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:27 AM A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low-fat lactose reduced/lactose free milk. **Corrective Action Finding:** Breakfast day of observation: only one milk type (low-fat white milk) was served during breakfast. **Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations**. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	ST PETER SCHOOL -1433	404	05/15/2026	CAP Accepted

ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:13 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/15/2026 12:08 PM The April Breakfast and Lunch Menu signage was posted at the beginning of the serving area identifying the components of the reimbursable meal. The corrective action was implemented on 4/15/2026.				
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/15/2026 11:54 AM SFA requested to make revisions.				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/15/2026 10:57 AM The April Breakfast and Lunch Menu signage was posted at the beginning of the serving area identifying the components of the reimbursable meal. The corrective action was implemented on 1/15/2026.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:23 AM Breakfast and lunch signage and a monthly menu must be posted at or near the beginning of the serving line/serving area identifying the components of the reimbursable meal. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				

ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

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Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	ST PETER SCHOOL -1433	406	05/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:13 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 10:45 AM on 4/15 the correction was made that all pre-k students are co-mingled with kindergarten students in the cafeteria for Breakfast.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:28 AM Since the pre-K students are served in the classroom for breakfast (not co-mingled with older grades), the pre-K meal pattern must be utilized for these students. Proper documentation, including production records, must be maintained using the pre-K meal pattern. The pre-K meal pattern can be found at https://www.fns.usda.gov/cacfp/meals-and-snacks. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	ST PETER SCHOOL -1433	409	05/15/2026	CAP Accepted

ST PETER SCHOOL-01409563 - Corrective Action Report (Detail)

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:13 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 10:07 AM The finding was corrected on 4/15 and going forward all Lunch Production Records will be completed on a daily basis, these measures will ensure that it will not reoccur in the future.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:27 AM At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. **Corrective Action Finding: Missing Components Review Period** 3/17/2026: lunch production record is incomplete. 65 meals are non-reimbursable due to missing components. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	ST PETER SCHOOL -1433	410	05/15/2026	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:13 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/21/2026 10:41 AM The finding was corrected on 4/16 going forward two varieties of meal are documented for breakfast and lunch. All Productions records will be completed daily by both Karson Foods and the SFA to prevent these measures from reoccurring in the future.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:28 AM At breakfast and lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agricultures Form web site for specific component and minimum quantity requirements. At breakfast and lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. **Corrective Action Finding: Insufficient Quantities Review Period** 3/16/2026-3/20/2026: -Breakfast and lunch: two milk varieties are not documented on the production record. -Lunch: vegetable sub-groups beans/legumes and additional were not served. -Lunch: due to incomplete production record on 3/17/2026, unable to determine serving sizes and crediting information, resulting in weekly insufficient quantities. **Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
Civil Rights	Civil Rights (On-Site Assessment Tool - Site) (811H)	ST PETER SCHOOL -1433	811	05/15/2026	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/23/2026 06:12 AM CAP Accepted				
	Corrective Action Plan: Submitted by MARY NOCCIOLO 04/15/2026 10:43 AM The finding was corrected and implemented on 4/15/2026. The current USDA "And Justice for All" is displayed in a prominent location in each classroom where it is visible to the students.				
	Flagged by Kaitlyn Matthews 04/15/2026 09:27 AM Students eat breakfast in the classroom, the SFA did not have the current USDA "And Justice for All" poster displayed in a prominent location and visible to the students. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged